



Graduation Application Form

INSTRUCTIONS

Form must be completed and written **LEGIBLY**. Submit the form with the Graduation payment (\$350 Graduation Fee (non-refundable): 1 Diploma, 1 Cap & Gown Set, 1 Official Transcript, & Ceremony) in person at SSU campus to an Academic Advisor.

Student Information (All required – please print clearly)			
Student ID		Date of Birth (mm/dd/yyyy)	
Full Name as on Student ID			
Last Name:		First Name:	Middle Name:
Telephone		E-mail Address	
Current Physical Address			
City	State	ZIP/Postal Code	Country
Degree		Major	
Your Last Quarter		Year	
Are you attending the Graduation Ceremony? <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, which commencement? <input type="checkbox"/> Spring <input type="checkbox"/> Fall	

I acknowledge that I will have completed all institutional requirements and have completed the Graduation requirements for graduation.

By signing this form I acknowledge that I am responsible for completing all classes before I am able to graduate and that I have no outstanding balances and have followed & fulfilled all regulations and policies in all the institution's departments.

Student's Signature Required		Date Signed (mm/dd/yyyy)	
OFFICE USE ONLY			
Amount Paid	Verified By (Finance Office)	Dean <input type="checkbox"/> Approved <input type="checkbox"/> Denied	Diploma received by: Print name
Receipt No.	Date Verified	Dean's Signature	Student Signature
Received By	Registrar Signature	Date Signed	Date Signed
Date Form Received	Date Signed	Remarks	